

## Request for: Data or Results from DRCOG's Activity Based Travel Demand Model

To request data from DRCOG's regional activity based travel model (Focus) please fill out the data release agreement form by clicking [here](#). The form will need to be signed by someone with authority. Submit the scanned copy of the form by either an e-mail or a letter to:

**Sang Gu Lee**, Travel Model Supervisor  
1001 17<sup>th</sup> St., Suite 700, Denver, CO 80202  
[slee@drcog.org](mailto:slee@drcog.org)

### Your e-mail/letter should include:

- Name of the firm using the data and contact information for the project manager
- Name of your client agency and contact information of client's project manager, in the case of requests from consultants and academics.
- Name of the project/study
- Be as specific as possible about what type of data/model year(s) is requested.
- How you intend to use the travel model data for this study. This will help us to ensure that we provide you the most appropriate information.
- Approximate duration of the study.
- Map of the study area.
- Desired format for receiving the data (shapefile, PDF, JPEG, ...)

### What we ask of you:

- If you find anomalies or errors in the data, please let us know, so that we can address them as quickly as possible.
- Provide a copy or a link to pertinent draft and final reports of the study.

### Our response to you:

Our staff will respond to your request detailing what can be provided, on what timeline and at what cost, if applicable. We reserve the right to charge for data requests if the preparation of the data takes more than three hours of our staff time.

If a better understanding of the request is needed, an in-person meeting will be held.

### Notes:

1. The travel demand model uses the TransCAD proprietary software package for the traffic and transit assignment components.
2. We do not have the resources to staff an unlimited "help desk" for the regional travel model/data, so it is expected that requesters of the travel model results will have the knowledge and skills to use the data with minimal assistance from our staff.
3. It is our general policy to transmit the most recently updated travel model results which was used for Air Quality Conformity Determination adopted by the DRCOG Board.
4. DRCOG provides the data on an "as is" basis and makes no guarantee, representation or warranty; either expressed or implied, as to the completeness, accuracy or correctness of the forecasts or as to the merchantability or fitness of the data for a particular use or purpose.
5. DRCOG staff discourages using raw outputs directly for technical, roadway operation, or LOS analyses. Instead, use the change in assigned traffic volumes (percent and/or incremental) as the basis for estimating future volumes
6. Adjustments to forecasts or results shall not be presented as having been generated, reviewed or approved by DRCOG.

Update: 8/3/2021