



Agenda
Performance and Engagement Committee
Wednesday, November 15, 2023
5:00 p.m. – 6:00 p.m.
1001 17th St.
7th Floor, Red Rocks Conference Room
Denver, CO

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1. Call to order

Consent agenda

2. Move to approve the Consent agenda
 - A. Summary of October 18, 2023 meeting (Attachment A)

Action item

3. Select a representative to the Nominating Committee (Attachment B) Douglas W. Rex, Executive Director

Administrative items

4. EXECUTIVE SESSION Pursuant to C.R.S. 24-6-402(4)(f) – Executive Director Performance Evaluation
5. Discussion/Direction/Action – Executive Director Performance Evaluation
6. Report of the Chair
7. Report of the Executive Director
8. **Next meeting – December 20, 2023**
9. Other matters by members
10. Adjourn

ATTACH A

SUMMARY
PERFORMANCE AND ENGAGEMENT COMMITTEE
Wednesday, October 18, 2023

Members Present:

Austin Ward, Vice Chair	City and County of Broomfield
Kevin Flynn	City and County of Denver
Tammy Maurer	Centennial
Steve Conklin	Edgewater
Jeslin Shahrezaei	Lakewood
Wynne Shaw	Lone Tree
John Diak	Parker
Bud Starker	Wheat Ridge

Others present: Doug Rex, Executive Director and DRCOG staff.

Vice Chair Ward called the meeting to order at 5:00 p.m. with a quorum present.

Move to adopt the consent agenda

Director Flynn **moved** to approve the consent agenda. The motion was **seconded** and **passed** unanimously.

Items on the consent agenda included:

- Summary of the August 16, 2023 meeting

DRCOG's executive director 2022-2023 annual performance evaluation process

Randy Arnold provided a brief overview of the process to directors. Per the employment contract, the executive director's employment evaluation is to occur annually. Three separate surveys are sent out to collect information on the executive director's performance to assist in his evaluation:

- Evaluation survey to be completed by the Board of Directors
- Evaluation survey for direct reports of the executive director
- Evaluation survey for peer partners

The results will be sent to directors prior to the November meeting in preparation of the Executive Session.

DRCOG 2023 Annual Awards recap

Amber Leberman provided a brief summary of the celebration to the directors. The awards celebration on Oct. 4 at Seawell Ballroom at the Denver Center for the Performing Arts attracted 480 attendees and 41 sponsors. Directors were asked to provide feedback on any aspect of the celebration they thought could use improvement. The main request by members was better stage direction for winners as they enter/exit the stage.

Report of the Chair

There was no report.

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Report of the Executive Director

ED Rex encouraged directors to fill out the Evaluation survey if they had not done so already.

Other Matters by Members

There were no other matters by members.

Next Meeting – November 15, 2023

The meeting adjourned at 5:27 p.m.

ATTACH B

To: Chair and Members of the Performance & Engagement Committee

From: Douglas W. Rex, Executive Director
303-480-6701 or drex@drcog.org

Meeting Date	Agenda Category	Agenda Item #
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SUBJECT

This action is related to selection of one member of the Performance and Engagement Committee to serve on the Nominating Committee

PROPOSED ACTION/RECOMMENDATIONS

Staff recommends the Performance and Engagement Committee select one (1) member to serve on the Nominating Committee in accordance with the Articles of Association.

ACTION BY OTHERS

N/A

SUMMARY

The *Articles of Association* state that “The Nominating Committee shall be appointed in November of each year and consist of member representatives herein designated: The Immediate Past Chair of the Board (or the Vice Chair if there is no Immediate Past Chair); one Board member representing the City and County of Denver; one member selected by the Performance & Engagement Committee ...; one member selected by the Finance & Budget Committee ...; one member selected by the Board; and one member selected by the Board Chair.” If more than one member expresses interest in serving, a ballot vote will be taken to select the Nominating Committee member.

At the January meeting each year, the Nominating Committee shall present to the Board nominations for Executive Committee members to be elected at the February meeting.

The Board has established the following guidelines to assist in selection of members of the Nominating Committee:

- Members of the Nominating Committee are not eligible to be nominated for a position on the Executive Committee (Board Officer) by the committee or from the floor.
- Members of the Nominating Committee shall have served not less than one year on the Board before being eligible to serve on the Nominating Committee.
- A designated alternate may not serve on the Nominating Committee.
- In the appointment of the Nominating Committee, consideration shall be given to providing representation of a broad cross-section of the Board, taking into account community size, geographic location, the rate of growth, county and municipality, rural and suburban and other factors.

PREVIOUS DISCUSSIONS/ACTIONS

N/A

Select Member to the Nominating Committee

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PROPOSED MOTION

Move to select one member of the Performance and Engagement Committee to the Nominating Committee

ATTACHMENTS

List of Eligible P&E Members (Will have served on the Board at least one year as of November 2023)

ADDITIONAL INFORMATION

If you need additional information, please contact Douglas W. Rex, Executive Director, at 303-480-6701 or drex@drcog.org; or Melinda Stevens, Board Coordinator, at 303-480-6744 or mstevens@drcog.org.

Eligible P&E Members

(Members who will have served on the Board at least one year as of November 2023)

Steve O'Dorizio
Commissioner
Adams County

John Diak
Council Member
Town of Parker

Bud Straker
Mayor
City of Wheat Ridge

Tammy Maurer
Council Member
City of Centennial

Jeslin Shahrezaei
Council Member
City of Longmont

Nicole Speer
Council Member
City of Boulder

George Teal
County Commissioner
Douglas County

Wynne Shaw
Council Member
City of Lone Tree

Stephanie Walton
Council Member
City of Lafayette